



Building and Zoning Permit Application No. _____

Town Of Byron 7028 Byron Holley Rd., Byron, NY 14422

Date ___/___/___ Zone ___ Flood Zone ___ Corner Lot _____

Application For Residential Commercial Industrial Agriculture
New Construction Fence Pond Sign Alteration(s) Addition Demolition

Accessory Bldg. Mobile Home Home Occupation Land Separation Site Plan Approval

Special Use Permit Temporary Use Subdivision Zoning Variance Request Other Specify: _____

Tax Map No. _____

Owners Name _____ Phone No. (____) _____

Address _____ Project Road Width _____ ft

Applicants Name _____ Project Address _____

E Mail Address _____ Phone No (____) _____

Description of Project: _____

Project Dimensions: Length _____ Width _____ Height _____

Yard Setbacks For Project: Front _____ Side (A) _____ Side (B) _____ Rear _____

Estimated Cost Building _____ Plumbing _____ Mechanical _____

Miscellaneous _____

I, _____, as Owner or Authorized Agent hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my knowledge.

Signature of Owner or Authorized Agent Date **Continued on Back**

Review completed by ZEO/CEO Approved Denied

Zoning Fee \$ _____ Building Permit Fee \$ _____ Total \$ _____ Receipt Number _____

Application Date ___/___/___ Permit Expires On ___/___/___

Issuing Officer _____ Date ___/___/___

IN SIGNING THIS DOCUMENT I HEARBY GIVE THE RIGHT OF AN ON SITE INSPECTION TO THE TOWN OF BYRON CODE ENFORCEMENT OFFICIAL OR THEIR DESIGNE. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Contractors

Name _____ Address _____ Phone (____) _____

Office Phone (____) _____ Cell Phone(____) _____ Fax No. (____) _____ E-Mail _____

Certificate of Workers Compensation: Yes No Expiration Date ____/____/____

Liability Insurance: Yes No Expiration Date ____/____/____

APPLICANT SHALL PROVIDE A COPY OF ALL INSURANCE AND WORKERS COMP. WITH THIS APPLICATION

Engineer/Architect

Name _____ Address _____

Office Phone (____) _____ Cell Phone(____) _____ Fax No. (____) _____ E-Mail _____

Masonry _____ Phone (____) _____

Office Phone (____) _____ Cell Phone(____) _____ Fax No. (____) _____ E-Mail _____

Electrical _____ Phone (____) _____

Office Phone (____) _____ Cell Phone(____) _____ Fax No. (____) _____ E-Mail _____

Plumbing _____ Phone (____) _____

Office Phone (____) _____ Cell Phone(____) _____ Fax No. (____) _____ E-Mail _____

Alarms / Sprinklers _____ Phone (____) _____

Office Phone (____) _____ Cell Phone(____) _____ Fax No. (____) _____ E-Mail _____

HVAC _____ Phone (____) _____

Office Phone (____) _____ Cell Phone(____) _____ Fax No. (____) _____ E-Mail _____

Landscape / Site _____ Phone (____) _____

Office Phone (____) _____ Cell Phone(____) _____ Fax No. (____) _____ E-Mail _____



TOWN OF BYRON

ZONING & CODE ENFORCEMENT INFORMATION SHEET

OWNER/APPLICANT: This cover sheet is intended to provide an overview of the various permits that may be necessary for your project and/or use in the Town of Byron.

A **Zoning Permit** is necessary for almost any structure, large or small, permanent or stationary, non-farming or farming. Zoning deals with the Placement and Use of a specific parcel.

A **Building Permit** deals with the construction of the project for the specific use that was applied for and approved by the Town of Byron. A building permit is needed when any of the following occur:

- *New Construction
- *Alterations, additions, and repairs
- *Storage sheds, barns, and garages
- *Swimming Pools
- *Decks
- *Fencing
- *Demolitions
- *Wood burning devices
- *Change of use in land or building/business
- *Signs

1. An application for a Zoning/Building Permit should be filled out and any supporting information shall be submitted to the Zoning Enforcement Officer(Z.E.O.) prior to ANY work being started at your project site. Call to arrange for a meeting time or if you have any questions pertaining to you application and intended use. We also need to know if your project is in the Town of Byron Sewer District.
2. The Z.E.O. will review the application and either issue the permits required for the project or will advise you of what other information may be necessary. If your project and/or use requires a Special Use Permit or a Use or Area Variance the Z.E.O. will supply you with the proper forms for those applications. There are time deadlines associated with these specific applications.
3. After all requirements are met a **ZONING PERMIT** can then be issued for your project and/or use.
4. A **BUILDING PERMIT** will be reviewed and then issued.
5. If the project is started without the proper permits **EXTRA FEES** will be added to the project. All fees must be paid prior to issuance of permit.
6. Construction **MUST NOT** be started until all permits are issued and inspection intervals have been set up.
8. **ALL** calls for necessary inspections or re-inspections are the responsibility of the Owner/Applicant for the project. Calls should be made at least 48 hours in advance. Failure to call for the required inspections, as prescribed by the C.E.O., may result in a **STOP WORK ORDER** and/or other legal remedies and/or additional expense to **PROVE** compliance with the Uniform Code. A Renewal Permit may be applied for a project that may require more than the permitted time of the permit.
9. Please call if you have **ANY** questions pertaining to the process of getting the permits and inspections.

ZONING/CODE ENFORCEMENT OFFICER **MIKE MORRIS: OFFICE(585)-548-7123 ext.15**
CELL (585)-250-0896

*Call at any time except Sunday or leave a message

Town of Byron
Zoning Schedule of Fees

January 2018

Zoning Permits shall be issued upon the payment of \$2.50/100 sq. ft. of building/structure construction, but the **MINIMUM** in any event shall be \$35.00

Application for AREA/USE VARIANCE/ZONING INTERPRETATION...	\$100.00
Application for SPECIAL USE PERMITS.....	\$100.00
Application for AMENDMENTS.....	\$100.00
PUBLIC HEARING fee.....	\$100.00
SITE PLAN Review.....	\$100.00
SWIMMING POOL Fee.....	\$30.00
LAND SEPARATION Fee.....	\$100.00 per application ~ plus \$25 @ additional lot
RETURNED CHECK Fee.....	\$20.00
Work commenced WITHOUT a Zoning permit (plus regular permit fee)..	Triple Permit Fees
Administrative Review Fee (Special Use Permits).....	\$25.00
Certificate of Occupancy/Compliance.....	\$50.00
Fence Fee.....	\$35.00
Solar Systems.....	\$100.00
Sign.....	\$35.00
Generators.....	\$35.00
Ponds.....	\$60.00

TOWN OF BYRON - Table 1

DISTRICT	PERMITTED USES	MINIMUM LOT SIZE (Sq. Ft.) [5]	MINIMUM FRONTAGE (ft.)	MINIMUM DEPTH (ft.) [5]	MINIMUM YARDS (ft.)			% - MAXIMUM LOT COVERAGE	MAXIMUM HEIGHT [6] (ft.)	BUFFER	SITE PLAN
					Front	Rear	Side				
A-R	Single Family Dwelling	40,000	150	200							
	(Sewer District)	35,000	125	175				20	35		
	Two Family Dwelling	45,000	150	250	50	30 [4]	15 [4]				
Agricultural-Residential	(Sewer District)	40,000	125	225							
	Multi Family [3]	+3,000 @	175	300		75	30 [4]	30	35		YES
	Non-Residential	80,000	200	250		75	30	30	35		YES
R-1 Residential	Single Family Dwelling	30,000	150	175							
	(Sewer District)	25,000	100	150		30 [4]	15 [4]	20	35		
	Two Family Dwelling	35,000	150	200	50						
	(Sewer District)	30,000	125	175							
	Multi Family [3]	+3,000 @	160	250		75	30 [4]	30	35		YES
C-1	Non-Residential	80,000	250	300		75	30	30	35		YES
	Retail & Service [1]	40,000	150	200	50	30	15	30	35		YES
	Commercial - Retail [1]	80,000	250	300	60	30	50	30	35		YES
I-1 Industrial	Light Industrial [2]	80,000	250	300	75	30	30	30	35		YES
F P	Flood Plain	Refer to Section 905									
LC	Land Conservation	Refer to Section 906									
AG	Agriculture	Refer to Section 9__									

NOTES:

- [1] No Commercial or Business structure shall be located within 50 feet of a Residential District.
- [2] No Industrial structure shall be located within 100 feet of a Residential District.
- [3] Two Family lot size plus 3,000 sq. ft. per each dwelling unit over two dwelling units.
- [4] Buildings/Structures 150 sq. ft. or less - the side and rear yard minimums can be reduced to 5 feet per.
- [5] Excludes the Highway Right of Way (ROW)
- [6] Steeples and Agricultural structures may extend to a maximum height of 80 feet.

WORKERS COMPENSATION AND DISABILITY INSURANCE REQUIREMENTS

New York State law requires an applicant for a Building Permit to submit proof of Workers Compensation Insurance and proof of Disability Insurance. This proof must be on the following forms:

For Workers Compensation

C-105.2

U-26.3

SI-12

GSI-105.2

For Disability

DB-120.1

DB-155

ONLY THE ABOVE FORMS ARE ACCEPTABLE. BE ADVISED THAT "ACORD" FORMS ARE NOT ACCEPTABLE AS PROOF OF WORKERS COMPENSATION OR DISABILITY COVERAGE.

You can get the proper forms from your insurance company.

If you are a homeowner doing your own work on your own house, you may be eligible for exemption from the above requirements. Please ask us for a homeowner's exemption form.

If you are a business of one or two persons, with no full-time employees, you may be eligible for exemption from the above requirements. Please acquire form #C-105.21 from your local office of the Workers Compensation Board.

Affidavit of Exemption to Show Specific Proof of Workers' Compensation Insurance Coverage for a 1, 2, 3 or 4 Family, Owner-occupied Residence

****This form cannot be used to waive the workers' compensation rights or obligations of any party.****

Under penalty of perjury, I certify that I am the owner of the 1, 2, 3 or 4 family, owner-occupied residence (including condominiums) listed on the building permit that I am applying for, and I am not required to show specific proof of workers' compensation insurance coverage for such residence because (please check the appropriate box):

- I am performing all the work for which the building permit was issued.
- I am not hiring, paying or compensating in any way, the individual(s) that is(are) performing all the work for which the building permit was issued or helping me perform such work.
- I have a homeowner's insurance policy that is currently in effect and covers the property listed on the attached building permit AND am hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for which the building permit was issued.

I also agree to either:

- ◆ acquire appropriate workers' compensation coverage and provide appropriate proof of that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if I need to hire or pay individuals a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit, or if appropriate, file a WC/DB-100 exemption form; OR
- ◆ have the general contractor, performing the work on the 1, 2, 3 or 4 family, owner-occupied residence (including condominiums) listed on the building permit that I am applying for, provide appropriate proof of workers' compensation coverage or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if the project takes a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit.

(Signature of Homeowner)

(Date Signed)

(Homeowner's Name Printed)

Home Telephone Number _____

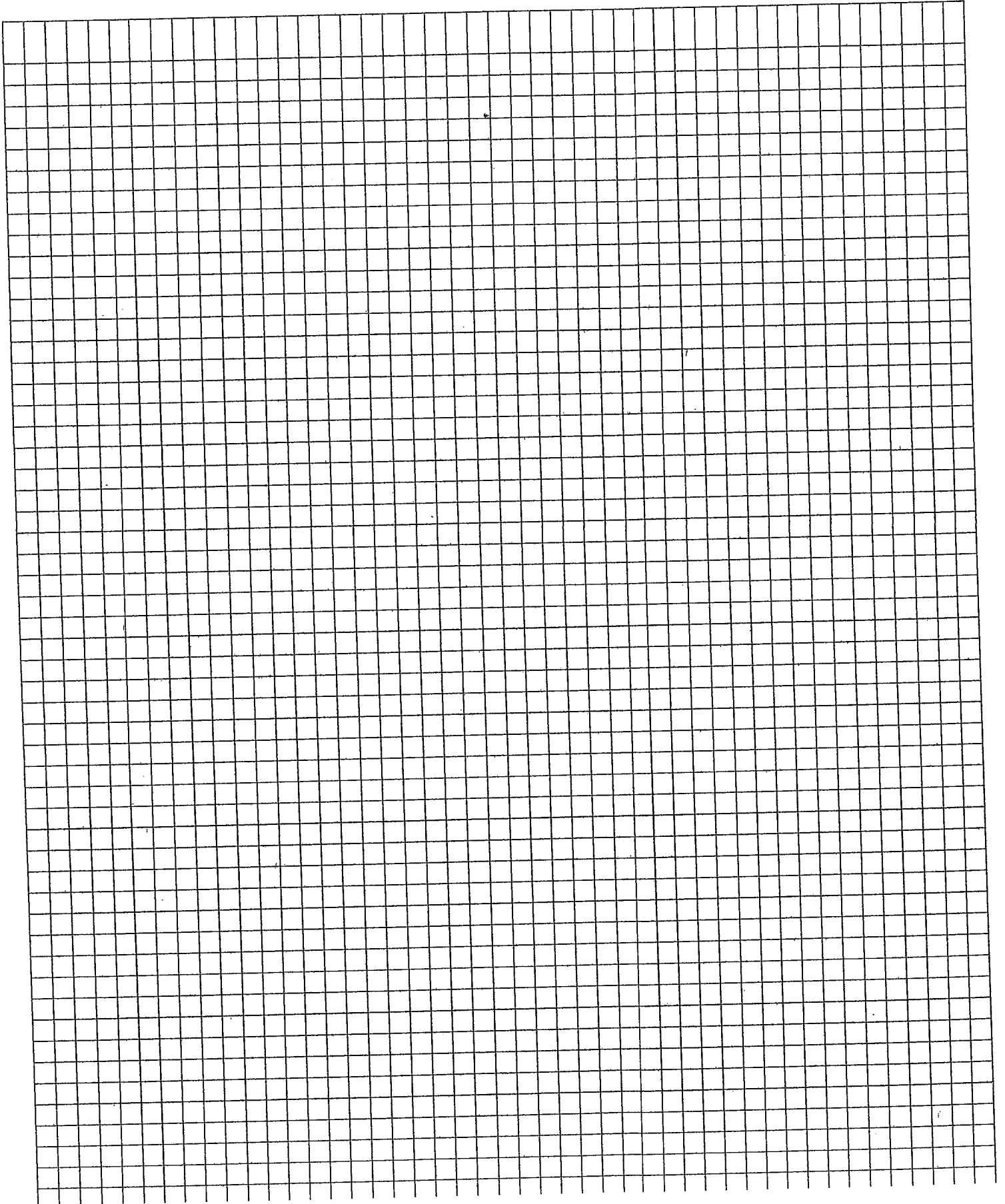
Property Address that requires the building permit:

Sworn to before me this _____ day of _____, _____.
_____ (County Clerk or Notary Public)

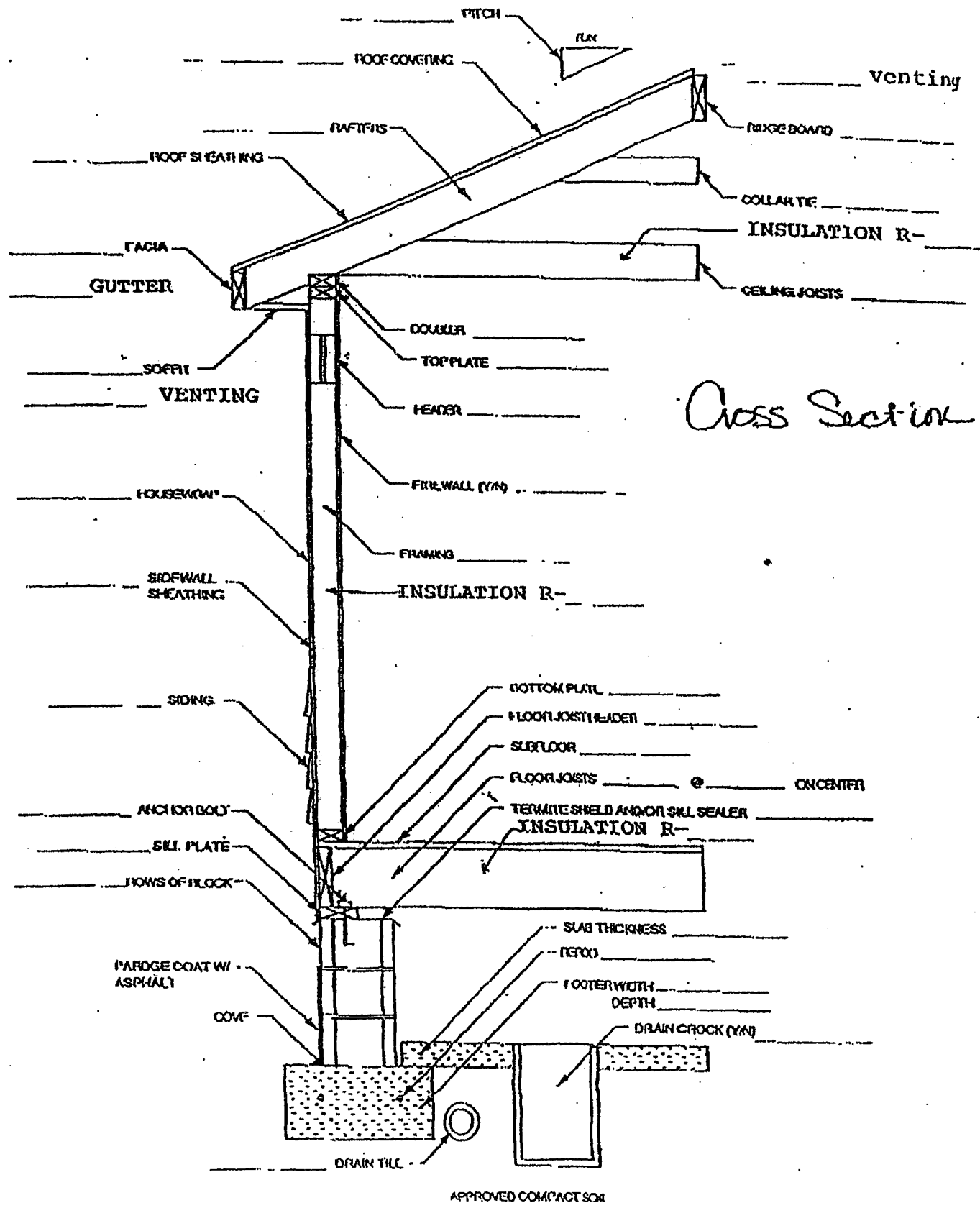
Once notarized, this Form BP-1 serves as an exemption for both workers' compensation and disability benefits insurance coverage.

PLOT DIAGRAM

Locate clearly and distinctly all buildings, whether existing or proposed, and indicate all yard dimensions from property lines. Give identifying information or deed description, show street names and adjacent property owner names. Indicate whether an interior or corner lot.



TOWN OR CITY OF _____ DATE _____
 OWNER _____ STREET _____



Cross Section

RESIDENTIAL POLE BARN

Roof Covering- _____

Roof Deck- _____

Truss Or Rafter Ties May Be Required

Trusses: Yes ___ No ___
If no fill out rafter information below
Truss/Rafter Block Size: _____

Rafter Size: _____

Rafter Spacing: _____

Ridge Size: _____

Ceiling Joist Size: _____

Ceiling Joist Spacing: _____

Pole Size: _____

Pole Spacing: _____

Ceiling Height: _____

Roof Peak Height: _____

Insulation Materials: _____

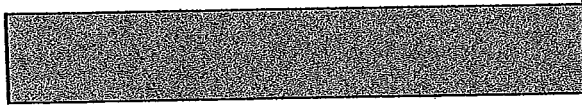
Finish Materials: _____

Carrier Size- _____

Wall Purlins- _____

Type Of Siding- _____

Skirt Board Size - _____

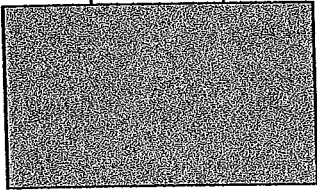


Concrete Slab Floor Thickness - ___ Inches

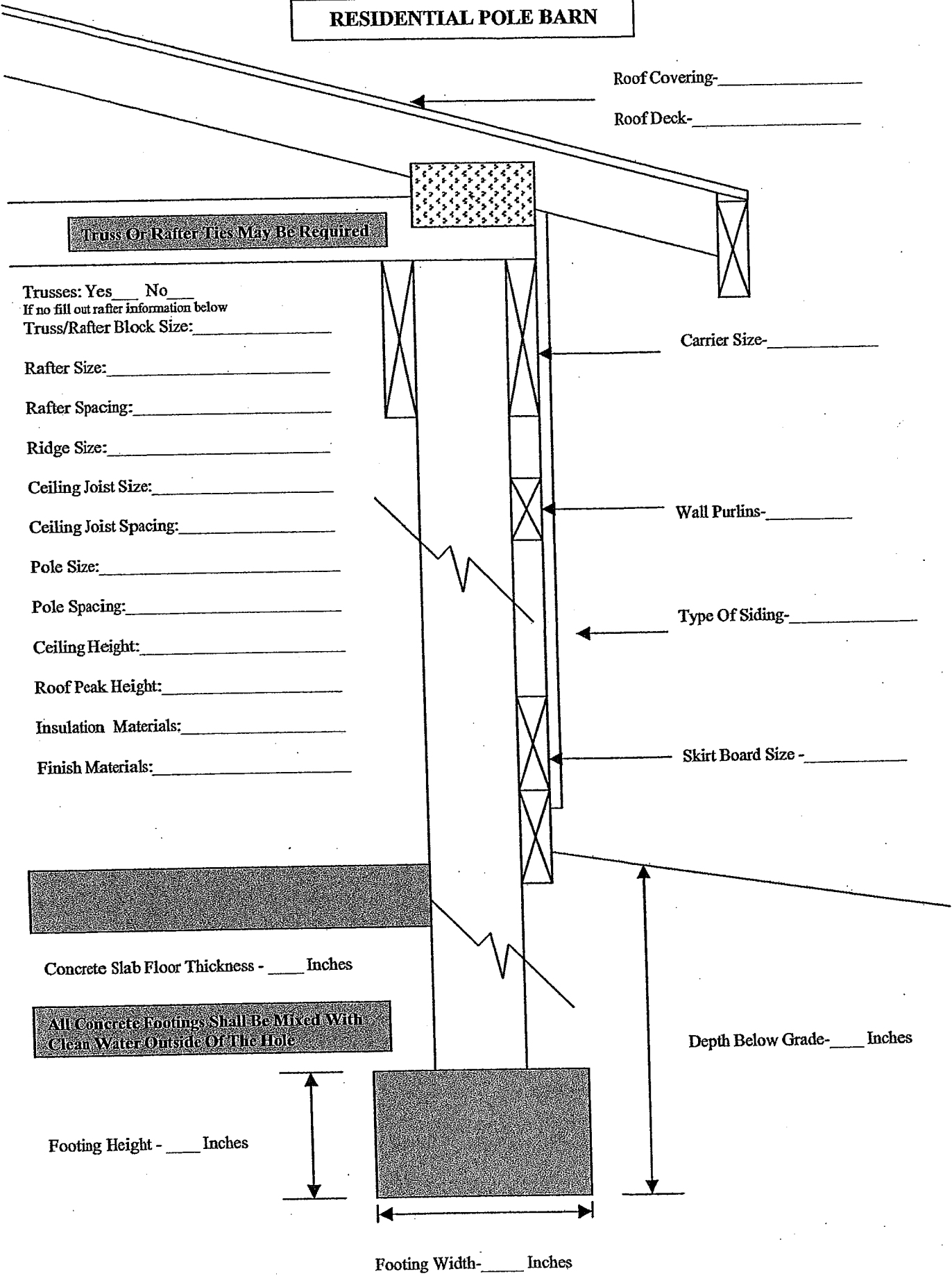
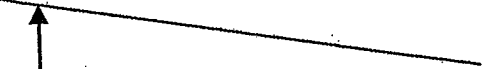
All Concrete Footings Shall Be Mixed With Clean Water Outside Of The Hole

Depth Below Grade- ___ Inches

Footing Height - ___ Inches



Footing Width- ___ Inches



GUIDELINES FOR TOWN OF BYRON INSPECTIONS

- ✓ *After each stage of construction, call the Code Enforcement Officer at 585-548-7123 ext.15 or 585-250-0896 to schedule an inspection.*

HOUSE/ADDITION/GARAGES

- ✓ Footing/Foundation Before Pour(do not backfill until inspection is done).
- ✓ Footing Drains and waterproofing foundation Before Covering or Concealing.
- ✓ Rough Framing to include Rough Plumbing, Electrical, and Mechanical.
- ✓ Insulation
- ✓ Final Electric Inspection shall be done by third party electrical inspection agency. Sticker and/or paperwork will be picked up during final inspection.

DECKS

- ✓ Footing Inspection, with Ledger Board and Flashing(shall be a minimum of 42"deep) when complete.

Note: If deck is adjoining a pool, more stringent codes will apply.

POOLS

- ✓ Side walls must be a minimum of 48" high (for above ground pool).
- ✓ Alarms required on surface of water and in house.
- ✓ Pool bonding and complete electric shall be inspected by a third party inspection agency. Sticker and/or paperwork will be picked up during final inspection.

HOT TUBS

- ✓ When Complete, shall have a locking cover.
- ✓ Bonding and complete electric shall be inspected by a third party inspection agency. Sticker and/or paperwork will be picked up during final inspection.

POLE BARN

- ✓ When holes are dug (shall be a minimum of 48" deep).
- ✓ When complete, note, if electric is installed, an inspection is required by a third party inspection agency. Sticker and/or paperwork will be picked up during final inspection.

SHEDS

- ✓ When complete, may need anchoring, please check with code officer.
- ✓ Note: If electric is installed, an inspection is required by a third party inspection agency. Sticker and/or paperwork will be picked up during final inspection.

GENERATORS

- ✓ When complete, electric shall be inspected by a third party inspection agency. Sticker and/or paperwork will be picked up during final inspection.

WOOD/GAS STOVES/CHIMNEY/SOLID FUEL BURNING EQUIPMENT

- ✓ Note: Shall be installed according to manufacturers instructions, when complete.

There may be exceptions to these GUIDELINES depending on the type of construction. Call the Code Enforcement Officer at 548-7123 ext.15 or 585-250-0896 if you have any questions.