Town of Byron Organizational Meeting

January 2, 2024

The Annual Organizational Meeting was called to order by Supervisor Candace Hensel at 7:00 PM with the following people present:

Supervisor	Candace Hensel
Councilmen	Martin Dilcher
	Jeff Thompson
	Fred Klycek
	Nathan Knickerbocker
Highway Superintendent	David Leaton

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Josh Kent	Robert Mattice
Rosie Smith	Marilyn Weinert
Liza Smith	Steve Hahn

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Supervisor Hensel.

MINUTES:

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A motion was made Councilman Thompson to approve the Byron Town Board minutes of the December 27, 2023 as written. The motion was seconded by Councilman Dilcher and carried with the following vote:

Vote: Ayes: 4 Nays: 0

NEW BUSINESS:

A motion to install Robert W. Mattice as acting Town Justice was made by Councilman Nathan Knickerbocker and seconded by Councilman Dilcher and carried with the following vote:

Vote: Ayes: 4 Nays: 0 Justice Mattice proceeded to swear in Councilman Fred Klycek.

A motion was made by Councilman Fred Klycek to appoint Josh Kent as Deputy Town Supervisor for the term of one year. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote: Ayes: 5 Nays: 0

Justice Mattice proceeded to swear in Deputy Town Supervisor Josh Kent.

A motion was made by Councilman Martin Dilcher to appoint Marilyn Weinert as an acting Court Clerk. The motion was seconded by Councilman Nathan Knickerbocker and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A motion was made to appoint Robert Zickl as the Town of Byron Traffic Prosecutor by Councilman Dilcher. The motion was seconded and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A motion was made to appoint Melissa Ierlan as Town of Byron Code/Zoning Enforcement Officer by Councilman Dilcher. The motion was seconded by Councilman Knickerbocker and carried with the following vote:

Vote: Ayes: 5 Nays: 0

Notice was given that the Town Attorney would be retiring at the end of the year. However, the Board was assured that they will remain as the Water Attorney. The Town will begin looking for new legal representation.

There was discussion concerning the Engineering Services. The existing firm is still onboard, and statements of support came from Councilmen Dilcher and Thompson. This was tabled.

There was some discussion concerning whether the Town needs a grant writer moving forward. This was tabled.

A motion was made to appoint David Leaton to fill the position of Public Works Administrator by Councilman Dilcher. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A motion was made to continue with Byron Town Board meetings at 7:00 PM on the 2nd Wednesday of every month by Supervisor Hensel. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A motion was made to have the Batavia Daily News as the legal newspaper for the Town of Byron by Supervisor Hensel. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote: Ayes: 5 Nays: 0

The following items were presented for consideration at this time. Action on these items were tabled to a future meeting.

- To explore the possibility of adding a monthly workshop date to the calendar for the Board.
- To explore the adoption of meeting standards: processes and procedures
- To explore the creation of a Communication Committee to improve communication with residents.
- Liaisons to the following committees will be needed from staff, board members, and the community:
 - o Audit
 - Banking
 - Communication
 - Disaster Preparedness
 - o Equipment

Insurance Sewer/Water Ordinance Comprehensive Plan Update Buildings GAM representative A motion was made by Councilman Klycek that the Highway Superintendent provide the Town Supervisor with the inventory data to complete the CEC \$10,000 grant eligibility. The motion was seconded by Councilman Knickerbocker and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A motion was made by Councilman Thompson that the Town send out a mailing listing the Town's open employment opportunities. The motion was seconded by Councilman Dilcher and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A motion was made by Councilman Dilcher that the Supervisor sign the form to submit for the CEC \$5,000 grant. The motion was seconded by Councilman Knickerbocker and carried with the following vote:

Vote: Ayes: 5 Nays: 0

Town Board Comments:

Councilman Knickerbocker stated that Planning Board edits are in process.

PUBLIC COMMENTS:

ADJOURN:

A Motion to adjourn was made by Councilman Klycek to adjourn the Byron Town Board Annual Organizational meeting at 8:11 PM. The motion was seconded by Councilman Thompson and carried with the following vote;

Vote: Ayes: 5 Nays: 0

Respectfully Submitted,

Marilyn Weinert Volunteer Secretary