

**BYRON TOWN BOARD MEETING**

February 14, 2018

The Byron Town Board Meeting was called to order by Supervisor Rouse at 7:00 p.m. with the following people present:

- Supervisor.....Roger Rouse
- Councilmen.....Jim Cudney  
Jeff Thompson
- Highway Superintendent.....Brian Forsyth
- Town Clerk.....Debra Buck-Leaton
  
- Absent:..... Councilman Klycek  
Councilwoman Fuller
- Invited Guest.....Town Attorney Paul Boylan
  
- Public:
- Vic Digregorio.....Warboys Road, Byron
- Candace Hensel.....Rte. 237, Byron
- George Squires.....McElver Street, Byron
- Mickey Truax.....Swamp Road, Byron

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Supervisor Rouse.

**MINUTES:**

A **motion** was made by Councilman Cudney to approve the Byron Town Board minutes of January 10, 2018 as written. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**PLANNING BOARD REPORT – Councilman Cudney:**

- No new business.
- Richard Glazier land separation paperwork went to the Genesee County Clerk’s Office for filing.

A **motion** was made by Councilman Thompson to approve the Planning Board Report as given. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**COMPREHENSIVE COMMITTEE REPORT – George Squires:**

- They will hopefully complete the Comprehensive Plan by June

A **motion** was made by Councilman Cudney to approve the Comprehensive Report as given. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**SEWER REPORT:**

***Monthly:***

- Checked and maintained all filter bed pumps (N,S+C)
- Keeping track of pump hours on all pumps including Old School House, Walkers Corners and McElver

Street lift station

- Took monthly samples

***Other:***

- Responded to emergency stakeout for a downed telephone pole.
- N. Byron flow meter was down for several days due to an electrical issue. Dan Burns repaired.
- Had Schoneberg come out and reset and recalibrate meter.
- Switched valving in all filter beds.

A **motion** was made by Councilman Cudney to approve the Sewer Report as written. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**HIGHWAY SUPERINTENDENT’S REPORT:**

- Getting truck specs together
- Working with County on bridge repairs

A **motion** was made by Councilman Thompson to approve the Highway Superintendent’s Report as given. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**CEO/ZEO REPORT – Mike Morris:**

- Number of Inspections: 7
- Number of Zoning/Building Permits Issued: 3
- Number of Land Separations: 1
- Number of Special Use Permit Applications: 0
- Number of Building C.O./C.C. Issued: 5
- Number of Zoning Complaints Filed: 0
- Number of Zoning Complaints Resolved: 0
- Number of Stop Work Orders Issued: 0
- Number of Violations Sent: 0
- Number of Violations Resolved: 0

A **motion** was made by Councilman Thompson to approve the CEO/ZEO Report as given. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**PARK COMMITTEE REPORT – Councilman Cudney:**

- Discussion regarding budget
- Discussion regarding Port-O-Johns

A **motion** was made by Councilman Thompson to approve the Park Report as given. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**ABSTRACTS**

**RESOLUTION #31:**

Councilman Cudney offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board pay the following abstracts:

<u>Fund:</u>	<u>Abstract:</u>	<u>Vouchers:</u>	<u>Amount:</u>
General Fund	#2	#32 - #60	\$ 34,446.34
Highway Fund	#2	#15 - #35	\$ 59,195.33
Sewer Fund	#2	#4 - #5	\$ 3,212.44
General Fund	PA#1	#1 - #4	\$ 1,336.96
Sewer Fund	PA#1	#1 - #3	\$ 881.57
Fire District #1	#1	#1	\$ 78,570.00
Fire District #2	#1	#1	\$ 78,570.00

Councilman Thompson seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 3           Nays: 0

**TOWN CLERK'S REPORT:**

Paid to the NYS Ag and Markets for spay/neuter program.....	\$ 86.00
Paid to NYS DEC.....	\$ 23.62
Paid to the Town of Byron Supervisor.....	<u>\$2,643.98</u>
Total Disbursed for January 2018.....	\$2,753.60

A **motion** was made by Councilman Thompson to approve the Town Clerk's Report as given for January 2018. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**FINANCIAL REPORT:**

·The January 2018 Financial Report was reviewed.

A **motion** was made by Councilman Thompson to approve the January 2018 Financial Report. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**SUPERVISOR'S REPORT:**

·Received 4<sup>th</sup> Quarter Sales Tax check in the amount of \$160,836.07

·Attended Newly Elected Officials School in Rochester in January. Received a lot of information, and if any of the board members would like to read them the Supervisor has them available.

**Generator Maintenance:**

·Received quotes from John Schoebroek, JS Power Systems LLC, for maintenance of the generators:

- South Byron 20KW Model 587514 Serial #6511546 Installed 11/2/11
- Byron Center 17KW Model 55231 Serial #5759069 Installed 8/1/11
- North Byron 10KW Model 58831 Serial #6896260 Installed 11/12/12
- McElver Street 17KW Model 58850 Serial #0083734 Installed 9/10/03

· Cost: \$750.00 per year.

·Service will be performed twice a year, according to manufacturers' specifications for generators. Start and check systems. Change oil and filters once a year or 200 run hours. Test battery and check water level. Includes labor and parts such as oil and filters, test and adjust at approximately 6 month intervals.

**Town Hall Generator 25KW Model QT02515ansx Serial #9473375**

- Cost: \$300.00 per year
- Extend the life and ensure optimal performance. Includes oil, engine, battery and electrical inspections, simulated power outage and load transfer and necessary replacement of wear items such as spark plugs and filters. Includes labor and parts such as spark plugs, oil and filters, test and adjust at approximately 6 month intervals.

**SEWER GENERATOR MAINTENANCE**

**RESOLUTION #32:**

Councilman Cudney offered the following resolution and moved for its adoption:

**RESOLVED**, that the Town Board of the Town of Byron hereby authorizes JS PowerSystems LLC to perform service twice a year, according to manufacturers' specifications for the sewer generators, which includes starting and checking systems, changing oil and filters once a year or 200 run hours, testing battery and check water levels, labor and parts such as oil and filters, test and adjust at approximately 6 month intervals, at a cost of \$750 per year.

Councilman Thompson seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 3           Nays: 0

**TOWN HALL GENERATOR MAINTENANCE**

**RESOLUTION #33:**

Councilman Thompson offered the following resolution and moved for its adoption:

**RESOLVED**, that the Town Board of the Town of Byron hereby authorizes JS PowerSystems LLC to perform service twice a year, according to manufacturers' specifications for the Town Hall generator, which includes oil, engine, battery and electrical inspections, simulated power outage and load transfer and necessary replacement of wear items such as spark plugs and filters, labor and parts such as spark plugs, oil and filters, test and adjusting at approximately 6 month intervals, at a cost of \$300 per year.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 3           Nays: 0

A **motion** was made by Councilman Thompson to approve the Supervisor's Report as given. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**OTHER BUSINESS:**

**WATER DISTRICT NO. 7:**

**AUTHORIZATION TO BID – WATER DISTRICT NO. 7**

**RESOLUTION #34:**

Councilman Thompson offered the following resolution and moved for its adoption:

**RESOLVED**, that the Town Board of the Town of Byron hereby authorizes the Supervisor to advertise for bids for the construction of Water District No. 7 upon completion of all proper and necessary permits, authorizations and easements from all involved agencies, with a bid date to be established by Chatfield Engineers, P.C.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 3           Nays: 0

**WATER DISTRICT NO. 7 – NYSDOT PERM 36**

**RESOLUTION #35:**

Councilman Cudney offered the following resolution and moved for its adoption:

**RESOLVED**, that the Town Board of the Town of Byron hereby authorizes the Supervisor to execute the NYSDOT PERM 36 for Water District No. 7 on behalf of the Town of Byron.

Councilman Thompson seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 3           Nays: 0

**WATER DISTRICT NO. 8:**

·Received NYS Comptroller approval

**AUTHORIZATION TO BID – WATER DISTRICT NO. 8**

**RESOLUTION #36:**

Councilman Thompson offered the following resolution and moved for its adoption:

**RESOLVED**, that the Town Board of the Town of Byron hereby authorizes the Supervisor to advertise for bids for the construction of Water District No. 8 upon completion of all proper and necessary permits, authorizations and easements from all involved agencies, with a bid date to be established by Chatfield Engineers, P.C.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 3           Nays: 0

**WATER DISTRICT NO. 8 – NYSDOH DOH-348, NYSDEC & USACE JOINT APPLICATION, NYSDEC PERMISSION TO INSPECT PROPERTY AND NYSDEC NOTICE OF INTENT**

**RESOLUTION #37:**

Councilman Cudney offered the following resolution and moved for its adoption:

**RESOLVED**, that the Town Board of the Town of Byron hereby authorizes the Supervisor to execute the NYSDOH DOH-348, NYSDEC & USACE Joint Application, NYSDEC Permission to Inspect Property and NYSDEC Notice of Intent for Water District No. 8 on behalf of the Town of Byron.

Councilman Thompson seconded the resolution which was adopted by the following vote:

Vote:           Ayes: 3           Nays: 0

**WATER DISTRICT NO. 7 AND NO. 8 BAN: - Paul Boylan**

·To finance the construction of Water Districts No. 7 and 8 the Town must get a BAN. The Town sought quotes for both of the BAN's by asking for quotes from Five Star, Canandaigua National Bank and Bank of Castile. The Town only received one quote for Water District No. 7 from Five Star Bank for 2.60%. This rate is too high and the Town needs to use Municipal Solutions to put the BANs in the Bond Buyers Guide to get a better rate. It will not be a local bank, but hopefully the rate will be below 2%. Paul Boylan will contact Municipal Solutions to begin the process.

A **motion** was made by Councilman Thompson to have the Town Attorney, Paul Boylan, contact Municipal Solutions to more widely advertise the Water District #7 and #8 BAN. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

**PUBLIC COMMENTS:**


None

**ADJOURN:**

A **motion** was made by Councilman Thompson to adjourn the Byron Town Board Meeting at 7:36 p.m. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote:           Ayes: 3           Nays: 0

Respectfully Submitted,



Debra M. Buck-Leaton  
Byron Town Clerk